

**Kappa Psi Pharmaceutical Fraternity
San Francisco Graduate Chapter
Uniform Graduate Chapter Ordinances**

Ordinance 1

Sec. 1 This Chapter shall be known as San Francisco Graduate Chapter, hereinafter referred to as the Chapter, according to the Charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of January 30, 1914.

Sec. 2 No additions to Sec. 2 of By-Law I

Ordinance 2 No additions to By-Law II.

Ordinance 3

Sec. 1 No additions to Sec. 1 of By-Law III.

Sec. 2 No additions to Sec. 2 of By-Law III.

Ordinance 4

Sec. 1 The officers of the Chapter and the Order of Election shall be: Regent, Vice Regent, Secretary, Treasurer, Chaplain, and Historian.

Ordinance 5

Sec. 1 Nominations of officers will occur as the first order of business during the meeting where the election will take place. Officers shall hold office for a one-year period.

Sec. 2 No additions to Sec. 2 of By-Law V.

Sec. 3 No additions to Sec. 3 of By-Law V.

Sec. 4 Officers-elect shall be installed, preferably, at the conclusion of the elections during the same meeting. The election meeting shall be scheduled at such a place where the installation of the officers according to the Ritual may take place privately without compromising the secrecy of the Ritual.

Sec. 5 No additions to Sec. 5 of By-Law V.

Sec. 6 No additions to Sec. 6 of By-Law V.

Sec. 7 No additions to Sec. 7 of By-Law V.

Ordinance 6

Sec. 1 The Regent shall make every attempt to attend all Chapter functions as well as many collegiate events as possible. The Regent is also responsible for sending a letter to all graduating collegiate members to inform them of the purpose and activities of the Chapter and also to invite them to become members.

Sec. 2 No additions to Sec. 2 of By-Law VI.

Sec. 3 The Secretary is responsible for taking the minutes during Chapter meetings and keeping a history of said minutes. It is the duty of the Secretary to provide a copy of the previous meeting's minutes at the beginning of each new meeting. The Secretary shall provide the Chapter with membership information at all meetings

as well as communication from the Central Office. The Secretary shall inform the Regent within 48 hours of a meeting if unable to attend. Any information normally presented by the Secretary will be forwarded to the Regent.

Sec. 4 No additions to Sec. 4 of By-Law VI.

Sec. 5 The Treasurer is responsible for collecting Chapter dues and taking care of all Chapter finances. The Treasurer shall provide the Chapter with membership and financial information at all meetings and supply the Regent with the names, addresses and phone numbers of all dues paying members twice a year . The Treasurer shall inform the Regent within 48 hours of a meeting if unable to attend. Any information normally presented by the Treasurer will be forwarded to the Regent.

Sec. 6 No additions to Sec. 6 of By-Law VI.

Sec. 7 The Historian is responsible for the production and distribution of the semi-annual newsletter of the Chapter.

Sec. 8 The Chaplain shall serve as the Chapter Parliamentarian.

Sec. 9 No additions to Sec. 9 of By-Law VI.

Sec. 10 No additions to Sec. 10 of By-Law VI.

Ordinance 7

Sec. 1 No additions to Sec. 1 of By-Law VII.

Sec. 2 No additions to Sec. 2 of By-Law VII.

Sec. 3 No additions to Sec. 3 of By-Law VII.

Sec. 4 Collegiate Brothers in their fourth-year of the professional pharmacy program will be permitted to hold Executive Committee offices of the Chapter; after the following rules are met:

- 1) The Collegiate Brother(s) that serve on the Graduate Chapter Executive Committee cannot simultaneously serve on the Collegiate Chapter Executive Committee.
- 2) Any Collegiate Brother(s) in the Graduate Chapter must be an active Member of the Graduate Chapter, and therefore pay Graduate Chapter dues, to be eligible to sit on the Executive Committee.

Sec. 5 No additions to Sec. 5 of By-Law VII.

Sub-Sec A No additions to Sub-Sec A of Sec. 5 of By-Law VII.

Sub-Sec. B The Judiciary Committee shall be appointed by the Regent every year coinciding with elections.

Sub-Sec. C The Legislative Committee shall be appointed by the Regent every year coinciding with elections.

Sub-Sec. D Members of the Scholarship Committee shall be the Executive Committee.

Sub-Sec. E No additions to Sub-Sec E of Sec. 5 of By-Law VII

Sub-Sec. F No additions to Sub-Sec F of Sec. 5 of By-Law VII

Sub-Sec. G No additions to Sub-Sec G of Sec. 5 of By-Law VII

Sub-Sec. H The Auditing Committee shall be appointed by the Regent every year coinciding with elections

Sub-Sec. I No additions to Sub-Sec I of Sec. 5 of By-Law VII

Sub-Sec. J No additions to Sub-Sec J of Sec. 5 of By-Law VII

Sec. 6 No additions to Sec. 6 of By-Law VII.

Sec. 7 No additions to Sec. 7 of By-Law VII.

Ordinance 8 No additions to By-Law VIII.

Ordinance 9 No additions to By-Law IX.

Ordinance 10

Sec. 1 Meetings will be officially set by the Regent at the last meeting of the Calendar year, for the next year. Meetings will generally occur in the months of April and November.

Sec. 2 No additions to Sec. 2 of By-Law X.

Sec. 3 No additions to Sec. 3 of By-Law X.

Ordinance 11

Sec. 1 No additions to Sec. 1 of By-Law XI.

Sec. 2 Dues will be assessed annually at a rate of \$40.00.

Sec. 3 No additions to Sec. 3 of By-Law XI.

Sec. 4 No additions to Sec. 4 of By-Law XI.

Sec. 5 No additions to Sec. 5 of By-Law XI.

Ordinance 12 No additions to By-Law XII.

Ordinance 13 No additions to By-Law XIII.

Ordinance 14 No additions to By-Law XIV.

Ordinance 15 No additions to By-Law XV.

Ordinance 16 No additions to By-Law XVI.

Approved by the chapter on September 21st, 2009.

Approved by the Legislative Committee on October 11th, 2009